

## ATL TRUSTEE MEETING

June 24, 2022

Attendees: Amy Lapointe, Nancy Baker, Steve Mantius, Nancy Head, Gretchen Pyles, David Hallenbeck, Mike Enriquez.

At 8:30, the board was joined by staff members (Alexa Moore, Angela Brown, Lisa Cutter, Sarah Collnge, Sarah Leonardi, Jane Pollio, Julie Spokane, Lisa Walker, Pam MacDonald, Peg Bennett, Raquel McFee, Sara Martina, and Tina Hamilton) for a strategic planning session. Individuals identified strengths and weaknesses in the organization, as well as opportunities and threats in the environment (SWOT analysis). Some trends emerged including: strengths = people/ relationships and services, opportunities = collaboration and communication, threats = economy, politics, changing society.

Public business meeting called to order at 9:31 am by Nancy Baker.

Ms. Pyles motioned to approve March LBOT meeting notes, Mr. Mantius 2<sup>nd</sup> - all in favor.

### Directors Report:

- **Stats:** Door count up significantly over 2019, but slightly down pre-covid timeframe.
- **Programs:** Recent Bubble program was very well received.
  - Many exciting programs are scheduled for late June/July
  - **Summer reading programs** are underway 300 children kits, 70 teen and 150 adult bingo cards have been distributed so far..
- **Personnel:** The library is fully staffed.
  - Pages are being rotationally trained at the circulation desk
  - CPR & AED training scheduled for staff July 12 & 14

### New Gifts:

- Friends of the Library: \$2,800 / Purpose: Museum passes
- NH Charitable Foundation: \$1,000 / Children's programs

Ms. Pyles motioned to approve gifts, Mr. Mantius 2<sup>nd</sup> - all in favor.

### Treasurer's Report:

- The updated budget was reviewed. The library is operating under budget currently.

### Old Business:

- Continued discussion of the Strategic Plan ensued.
  - Select feedback from the June Staff/Board meeting may be incorporated into the Strategic Plan.
- Organizational By Laws will be refined, to be discussed at a future meeting..

**New Business:**

- Summer hours: Closed Sundays and Closed July 2, 3, 4 for our Independence Day

Ms. Pyles motioned to close the meeting at 11:15 AM, Mr. Mantius 2<sup>nd</sup> - all in favor.

The next ATL Trustee Meeting is July 18 , 2022.